**The University of Mississippi** **Staff Council** Minutes of Meeting December 11, 2014 Physical Plant Conference Room

***Present:***

Premalatha Balachandran, Pauline Beard, Kristina Boggan, Jessica Coker, Gazel Giles, Shellie Harrison, Carl Hill, Kelly Houston, Jamie Irby, Jean Munson, Kara Parham, Felisa Redmond, Patricia Stewart, Sovent Taylor

***Absent-Excused*:**

Martina Brewer, Shannon Dixon, Judy Hart Forester, Alicia Goodson, Valerie Haynes, Natcha Knight-Evans, Jeff McManus, Robert Metzger, Christy Cox White

***Absent-Unexcused*:**

Donna Berryhill, Eric Blakely, Terrance Brown, Bryan Davis, Raymus Purnell

***Roll call:*** (Sign-in sheet)

***Call to Order:*** The December Staff Council meeting was called to order by Carl Hill at 10:34 AM, December 11, 2014

***Meeting with the Chancellor:***

* November/December meetings have been cancelled.
* Provost sent a message saying Chancellor doing well. He is in very high spirits and is responding well to treatments.
* Appreciates all the prayers and cards.
* Hiring Committee for the Vice Chancellor for Diversity and Community Engagement has begun their initial search. Currently working on postings. Should be available in January.

***Approval of November Minutes:***

* Motion to approve by Sovent Taylor
* Seconded by Kara Parham

The minutes are sent out via email, and any comments/questions/or changes should be emailed to Kristi Boggan (kboggan@olemiss.edu).

***Approval of November Treasurers Report***

* Motion to approve by Jessica Coker
* Seconded by Premalatha Balachandran

The treasurer report will be sent out via email, and any comments/questions/or changes should be sent to Kelly Houston (kbhousto@olemiss.edu).

***Nominations for Staff Member of the Month for December:***

* Ballot nominations are taken from the Staff Council website, through staff member emails.
* In selecting a Staff Member of the Month, the Staff Council voted on the nominees and declared that the December Staff Member of the Month is Sarah Siebert.

***Old Business:***

* + Childcare Survey
		- Please complete survey
		- Have colleagues complete survey
* Holiday Reception
	+ December 16 at The Ford Center, 9:00 AM – 10:30 AM
	+ Food Drive during the reception at The Ford Center
	+ Books and Bears donations will be accepted during the reception
	+ Sign-up sheets for volunteers available at end of meeting
	+ Check on B and C shift for Holiday Reception
* MASCO – Analyzing Data

***New Business:***

* Staff Development Scholarships
	+ Part-time employee requested to be considered for scholarship
	+ Should they be eligible for one class?
	+ Bring to Chancellor or Provost

***Committee Updates/Reports***

* Disability Committee
	+ Regarding Non-Academic Events
		- Please let them know if you have any ideas or concerns regarding Non-Academic Events (i.e. Athletic Events, etc.)
* Student Affairs Committee
	+ Make sure students are being assured help
	+ Being as accommodating for students as possible for students with documented disabilities
* OMBUDSMAN
	+ HR has job description
	+ Job ad should be posted 1st part of January
* Strategic Planning
	+ Continuing to work on 2020 plan
	+ Has asked Staff Council to help with assistance with Faculty/Staff who have suffered a tragedy (i.e. fire, tornado, etc)
	+ Create a committee through Staff Council
	+ Voting how to handle old Physical Plant Building
		- May be historical
		- Keep building or make green space

***Announcements/Concerns***

* Congratulations to Martina Brewer on the arrival of baby Cameron.

**Meeting adjourned 10:58 A.M.**

Next meeting: Thursday, January 8, 2015 at 10:30 A.M., Physical Plant Conference Room.

Minutes prepared by Kristi Boggan.