

# Minutes of June 3, 1998 meeting

2:30 p.m., Union Room 405 A/B



## Present:

Julie Andrews, Charlene Baker, Michael Booke, Woodson Boyden, Connie Braseth, Amy Burrow, Onice Carter, Gloria Carothers, Mary Chrestman, Buster Clark, Sondra Davis, Mary Harrington, Willie Hilliard, Theresa Knight, Jonnie Manning, Jerry D. Moore, Conny Parham, Donna Patton, Lucienne Savell, Calvin Sellers, Doug Stuart, Sherry Wall

## Excused:

Cynthia Baskett, Dennis Bullard, Thelma Curry, David Elmore, Judy Fos, Sue Hodge, Floyd Klepzig, Barbara Leeton, Traci Mitchell, John C. Stone, Steve Stricker

## Unexcused:

David Blackmarr, Byron Buford, Alice Frison

President Jonnie Manning called the meeting to order and welcomed everyone.

## ANNOUNCEMENTS:

- Jonnie announced that staff t-shirts are still available and need to be sold (\$5 each). Each Council member is asked to sell 10-15 shirts. Any staff member who wants to buy or sell shirts should get in touch with Jonnie by telephone at 5021 or e-mail: [dpjasm@olemiss.edu](mailto:dpjasm@olemiss.edu).
- Mr. Deloach stated at last month's meeting that a new restructuring plan for custodial services was nearing completion and would be announced within the next few days. Jonnie has been notified that no announcement has been made and the custodial staff have not been told anything. Sherry Wall stated that if staff have concerns about this, they should contact either Mr. Paul Hale, Director, or Mr. Buddy Kahler, Associate Director.
- Lucienne Savell reported that Vehicle Registration for 1998/99 will begin July 1. Faculty and Staff must register their vehicles no later than August 31, to avoid a \$10 late fee. Staff must bring their current University ID, fill out a Scantron sheet (one for each vehicle). Each faculty and staff are entitled to one hang tag. If staff members have multiple cars, then the one hang tag must be transferred from one vehicle to the other. The first decal is \$25.00 and supplements are \$6.00 each. If both husband and wife work for the University and they each have a car, then they are entitled to one hang tag each at \$25.00 per hang tag. **The Bursar has incorporated a new process. They are going to automatically deduct the decal amount from the next month's paycheck.** The Bursar is willing to work with any employee who has concerns about the payroll deduction for the parking decal. Ms. Geneva Allen (telephone: 5095) is the contact person for any concern about the payroll deduction process. Lucienne Savell (telephone: 5939; e-mail: [lsavell@olemiss.edu](mailto:lsavell@olemiss.edu)) is the contact person for any questions about the registration process.

## GOALS:

Jonnie stated that the purpose of this month's meeting was to talk about some goals for the Staff Council to accomplish during the next year. Suggestions were made as follows:

1. A list of achievements of the Staff Council since its beginning. This would make the staff and the administration

aware of the issues we have worked on. After further discussion, it was decided that this should be in the form of an "**Annual Report**" each year and is particularly timely since next year will be the 10th anniversary of the Staff Council.

2. **Better communication with the Staff** to better understand concerns and communicate with staff just what the Staff Council is about. Some Council members feel that the Staff Council minutes are ineffective; are not "reader-friendly"; and are not read by most of the staff members. After much discussion, a motion was made and approved that a committee be appointed to bring a recommendation to the next meeting regarding the preparation of minutes and/or developing a newsletter-type format to be mailed each month to staff. Julie Andrews, Woodson Boyden, Amy Burrow, Connie Braseth, Sondra Davis, and Sherry Wall agreed to serve on the committee.
3. **Improve the Staff Council image.** It was stated that many staff members believe that too much Staff Council time is spent on Staff Appreciation Week activities. We need to focus on definite, positive projects and communicate better with staff about the results of the projects. If minutes continue to be printed, they will contain a section on ongoing issues which are being addressed by the Council. It was suggested that a copy of the Staff Council Mission Statement be attached to these minutes for review by Staff members. The following is taken from the Bylaws:

## **SECTION II: PURPOSE**

*The purpose of this council shall be to provide a channel of communication to the University administration and to act as an advisory group in policy matters of the University that affect the welfare of the institution and/or the staff it represents.*

4. A **service project** for staff to initiate and accomplish. It was suggested that a project be done with students in mind since we are here to serve the needs of the students.
5. **More staff representation on University search committees.**
6. A **comprehensive compensatory time policy for staff which is interpreted in the same way by all departments.**
7. **Salary increases for staff.**
8. **Increasing staff morale.**
9. **Continuing and improving Staff Development.**

After discussion, each Staff Council member was asked to name what they considered to be the #1 priority for the Staff Council. Based upon this tally, the top two goals of the Staff Council for next year will be Staff Development and striving to improve communication with the staff (on what the ongoing issues are that affect staff members and also on what the Staff Council as an organization is).

## **ONGOING ISSUES:**

- The Executive Committee spoke with Drs. Gerald Walton and Andy Mullins regarding the consulting policy which states that staff will not be allowed any days for consulting without taking personal leave. The Committee expressed its concern about this policy and Dr. Walton agreed to bring the matter before the Personnel Committee for its review. This would not affect the approved consulting policy for faculty.

- Dr. Andy Mullins told the Executive Committee that the Chancellor has requested that as of July 1, 1999, parking on University Avenue and around the Circle be closed from 7:00 a.m. and 6:00 p.m. except for delivery, emergency, and handicapped parking. The outer campus (Grove Loop to Rebel Drive to Fraternity Row and back to University Avenue) will be one-way.
- The Re-engineering Operations Committee will meet next week. The Executive Committee requested to Drs. Walton and Mullins that a Staff Council representative be appointed to serve on the Operations Committee. Dr. Mullins agreed to ask Mr. Deloach and report back to the Committee.
- We have been assured by Dr. Khayat that the Day Care Center project is still being actively pursued.

Onice Carter presented a gift of appreciation to Jonnie Manning and thanked her, on behalf of the Council, for her hard work as President this year.

There being no further business, the meeting was adjourned. **The next meeting is scheduled for July 1, 1998, at 2:30 p.m. in Union 405 A&B.** The meeting is open to anyone who wishes to attend.

/s/Donna Patton, Secretary

/s/Onice Carter, President-Elect

/s/Jonnie Manning, President