

Minutes of May 5, 1999 meeting

2:30 p.m., Union 404 A/B



Attending:

Julie Andrews, Robert Bishop, Woodson Boyden, Becky Brown, Betty Brown, Dennis Bullard, Amy Burrow, Joni Camp, Onice Carter, Mary Chrestman, Buster Clark, Thelma Curry, Cherry Douglas, Shirley Fisher, Laura Gillom, Mary Harrington, Willie Hilliard, Clay Jones, Buddy Kahler, Floyd Klepzig, Theresa Knight, Denise Knighton, Traci Mitchell, Jerry Moore, Conny Parham, Donna Patton, Cassandra Pinson, Lucienne Savell, Barbara Smith, Martha Woolfolk

Excused:

Judy Fos, Jonnie Manning, Lamar Pickens, Kirk Purdom, Sherry Wall

Unexcused:

Johnny Price, Calvin Sellers

The meeting was called to order by President Onice Carter. Onice welcomed Julie Andrews back to the Council. Julie is replacing John Stone.

Minutes

The minutes were approved with no corrections.

Committee Reports

- A. Project Discover. Buster Clark reported that individual project teams are meeting and have begun the Detail Design phase. At the completion of this phase, each project will be designed to correspond with how the team believes the process or processes in a particular project should be implemented. Once completed, the results will be presented to the Steering Committee. If approved by the Steering Committee, the implementation of new processes will begin.

Holland (implementation consultants) has completed the blueprint for the SAP implementation. The blueprint has been reviewed for corrections, modifications, etc., and will be given to Holland to incorporate into the document. Configuration of the systems has begun based on the final version of the blueprint.

Arthur Andersen is no longer on the campus on a day-to-day basis. One consultant from Arthur Andersen will be asked back periodically to review our reengineering effort and provide input regarding the status of the project. The individual teams have been given ownership of their projects. The final results of each project will be and must be determined by the teams with the approval of the Steering Committee. The Project DISCOVER office will continue to serve as a resource for the teams.

The recommendations that were not presented previously to the Steering Committee have been completed and are awaiting action by the Steering Committee. If approved, the teams will begin the Detail Design phase of these projects.

- B. Publicity. Woodson Boyden reported that Cherry Douglas has joined their committee. A draft of the proposed brochure was distributed and each Council member was asked to send any corrections or ideas to Woodson at 5093 (fax) by Wednesday, May 12.

- C. Membership. Traci Mitchell reported that John Stone has left the University and Julie Andrews is taking his place.
- D. Elections. Floyd Klepzig distributed ballots and voting took place for officers for next year. The new Executive Committee will consist of:
 - President - Traci Mitchell
 - President-Elect - Clay Jones
 - Past President - Onice Carter
 - Secretary - Conny Parham
 - Treasurer - Donna Patton.
- E. Concerns. Onice stated that the only concern came from last month regarding the custodial Shift Differential Pay. Clay Jones had stated that in order to receive the shift differential pay, an employee must work at least 5 hours outside the regular work hours and the custodians currently work only 4 hours outside the regular work hours. The night crew is the only shift which qualifies for the shift differential pay.
- F. Executive Director of Public Relations and Marketing Search Committee. Traci Mitchell reported that the committee forwarded a short list of candidates to Dr. Gloria Kellum for her consideration.
- G. Village Project. Onice stated that she has been trying to contact Scott Wilkins with the Associated Graduate Student Body. She will report at the next meeting.
- H. Staff Appreciation Week.
 - o Food Committee. Conny Parham distributed a schedule to each Council member with the time they are scheduled to serve at the picnic. She asked for volunteers to help get coolers and ice from Housing early Friday morning. Willie Hilliard and Dennis Bullard agreed to help.

Council members were reminded that volunteers are needed to help the Physical Plant employees unload tables and chairs early on Friday morning and also to help clean up that afternoon so that the PPD employees can enjoy the picnic along with everyone else.

The memo going out from the Chancellor's Office states that the week's activities have been scaled down to allow more participation by staff and that Staff Council members will be serving to allow administrators to answer telephones so that staff can enjoy the day on Friday.

- o Prizes. Judy Fos reported that she has received great prizes including the grand prize: a 19" color tv; brunch at the Peabody Hotel, etc..
 - o Games/Activities. There was no report given since Lucienne Savell could not be present.
 - o Blood Drive. Joni Camp distributed information about the blood drive.
 - o Awards Day. Traci Mitchell reported that awards day will be Tuesday at 9:00 a.m. in Fulton Chapel. Three or four more ushers are needed.
- I. Proposals
 - o Higher Education Expense Assistance (to assist dependents of staff or staff with higher education expenses beyond the faculty/staff scholarship; to assist with the purchase of instructional materials. Conny Parham reported that Dr. Gloria Kellum has the proposal for review. We are waiting on a reply from Dr. Kellum
 - o Staff Development. (To assist with staff development funds. Funds would be available for staff to apply for educational conferences/workshops related to their position.) Vic Sullivan was not present to report.

Announcements

- Mississippi Association of Staff Council Officers (MASCO). Onice reported that at the last meeting, a commitment was asked of the president, president-elect, and past president of each university Staff Council to attend every MASCO meeting. MASCO meets every other month. Ole Miss will host the meeting on November 11. Ole Miss also offered to maintain the MASCO web page if the organization will get the information to us.
- The Executive Committee did not meet with Chancellor Khayat this month.

There being no further business, the meeting was adjourned.

/s/Onice Carter, President

/s/Traci Mitchell, President-Elect

/s/Donna Patton, Secretary

Staff Council e-mail address: staffcouncil@olemiss.edu

Staff Council Homepage: http://www.olemiss.edu/orgs/staff_council/

If you are interested in joining the Staff Listserv, please visit the Staff Council Homepage or talk to a Staff Council Representative or send an e-mail message to Majordomo@listserv.olemiss.edu with the words "*subscribe staff*" in the body of the e-mail message.