

Present:

Premalatha Balachandran, Ev Barrett, Blake Bostick, Jeremy Cook, Gazel Giles, Catherine Hultman, Mohamed Ali Ibrahim, LeTosha James, Anne Klingen, JeLisa McGee, Aretha Nabors, Danielle Noonan, Steven Ridout, Jason Shirkey, Precious Thompson, Deetra Wiley

Absent:

Anne Scott Barrett, Jessica Coker, Erica Covington, Kevin Cozart, Emily Echols, Natcha Knight-Evans, Michael Marascalco, Sheila Padgett, Johnny Price, Erin Ridout, Camille Toles, Laura Vaughn, Jacqueline Vinson, Jason Wilkins

I. Call to Order

The August Staff Council meeting was called to order by Gazel Giles at 10:30 AM, August 9, 2018.

II. Attendance (sign in sheet)

III. Approval of Minutes – July

- The minutes are sent out via email, and any comments/questions/or changes should be emailed to Ev Barrett (ebarrett@olemiss.edu).
- Motion to approve by Precious Thompson.
- Seconded by Prema Balachandran.
- The July Minutes were approved.

IV. Approval of Treasurer's Report – June and July

- The Treasurer's Report is sent out via email, and any comments/questions/or changes should be emailed to Danielle Noonan (dnoonan@olemiss.edu).
- Danielle will be changing the format of the Treasurer's Report beginning with the July 2018 meeting.
- Motion to postpone approval of the reports until the revisions can be submitted at the September meeting by Anne Klingen.
- Seconded by Aretha Nabors.
- The motion was approved and the revised June and July reports will be submitted for approval in September.

V. Staff Member of the Month for August

- Staff members submit nominations through UM Today announcements and the Staff Council website.
- The nominations included for August are listed on page 3.
- The Staff Council members voted electronically on the nominees. Blake Bostick announced that the Staff Member for the Month for August is Laura Vaughn, Coordinator of International Admissions and Enrollment for the Intensive English Program.

VI. Reports of Committees

- Bylaws Committee report – see page 4.
- The Red and Blue Celebration Committee is waiting on information about the venues.

VII. Unfinished Business

- Possible Leadership Conference
 - Blake Bostick had suggested the “Live to Lead” conference. Gazel has looked into this and you must have a coach to host a conference.
 - Gazel is looking into this and all other ideas for conferences.
- New Members update – Gazel is working on filling the open spots with Facilities Management members.

VIII. New Business

- Masco meeting date – November 8, 2018
 - We will possibly cancel or reschedule the Staff Council meeting that is scheduled for that date.
 - UM will be hosting in November 2019.
- Staff Council Annual Picture
 - Gazel has scheduled this for October 11, 2018 @ 11:45 in front of the Lyceum.
 - We will move the meeting on that date so that we will be close to the Lyceum.

IX. Upcoming Events

- Ice Cream Social today, 1 – 3 pm at Bryant Hall

X. Concerns

- Many Staff Council members picked up 5-year and 10-year pins and certificates to hand deliver. Gazel Giles and Anne Klingen will work with Staff Council members to distribute the remaining items.

Meeting adjourned 11:25 a.m.

Next Executive Council Meeting with the Chancellor: August 23, 2018 at 3:00 p.m.

Next meeting: Thursday, September 13, 2018 at 10:30 a.m. in the Facilities Management Conference Room.

Draft minutes submitted by Ev Barrett on August 14, 2018.

August 2018 Staff Member of the Month Nominations

Nominee's Name	Nominee's Job Title	Nominee's Department
Glenn Schove	Administrative Coordinator II	Department of Writing and Rhetoric
LynAnn Lawrence	Clinical Records Clerk	Student Health Service
Alexandria White	Assistant Director	Center for Inclusion & Cross Cultural Engagement
Laura Vaughn	Coordinator of International Admissions and Enrollment	Intensive English Program
Micah Bowen	ID Center Coordinator	ID Center
Marina Phelps	Operations Manager	Patterson School of Accountancy
Melanie Hall	Academic Counselor	School of Business Administration
Elizabeth "Liz" duPerier	Operations Manager	Croft Institute
Joy Rowsey	Senior Staff Assistant	College of Liberal Arts
Tamulia Salters	Admissions Counselor	Booneville Center
Kelli Coleman	Operations Supervisor	School of Education
Pamela Gordon	Administrative Coordinator II	School of Law
Renea Masterson	Administrative Coordinator II	Counseling Center
Marina Phelps	Operations Manager	Patterson School of Accountancy
Dru Jones	Chef and Food Specialist	Nutrition and Hospitality Management
Ernest "Buddy" Lowery	Library Specialist	Access Services - J. D. Williams Library
Sandra Kennedy	Graduation Assistant	Office of the Registrar
Michael Brown	Assistant Director for Residential Learning	Student Housing
Lindsey Sanford	Admissions Counselor	University of Mississippi-Tupelo
Suzette Matthews	Director of Development	Development and Law School
Jeffery Carter		Political Science
Leonardo Macelloni	Research Associate	National Center for Physical Acoustics
Terry L. Blackmarr	Assistant to the Dean of General Studies	Office of General Studies
Sandy Gordon	Admissions Specialist	Admissions

Debbie Patterson	Accounting Assistant	Financial Aid
Lila Neely	MBA Program Coordinator	MBA
Cassie Luna	Access Services Advisor	Student Disability Services
Jennifer Phillips	Assistant Director for Retention and Instructor	Center for Student Success and First Year Experience
Renea Masterson	Administrative Coordinator I	University Counseling Center
Ernest "Buddy" Lowery	Library Specialist	J. D. Williams Library, Access Services
Matthew Blake Adams	Program Coordinator for METP	School of Education

Bylaws Committee Meeting Agenda

8/7/18

Present: Ev Barrett, Erica Covington, Gazel Giles, LeTosha James, Anne Klingen, Jason Shirkey

Absent: Prema Balachandran, Jessica Coker

Note: Danielle Noonan is replacing Emily Echols who is no longer on this committee.

1. The committee reviewed the current bylaws and discussed the recommendation made in February 2018.
2. The proposed changes made by the Bylaws Committee in February 2018 were never voted on. These will be addressed in this year's revision.
3. The committee determined that all sections of the current bylaws except for sections I and II should be reviewed and revised.
4. Each section will be reviewed by members of the committee:
 - a. Section III – Membership: Anne Klingen
 - b. Section IV – Term of Office and Section V – Nominating/Election Procedures: Jason Shirkey
 - c. Section VI – Organization: Ev and LeTosha
 - d. Section VII – Officers: Gazel and possibly Prema
 - e. Section VII – Bylaws and Amendments: Ev
 - f. New Section – Financial Processes: Ev, Gazel, Danielle
 - g. New Section – Awards: Gazel and Erica
5. The following timeline was proposed:
 - a. Each section will be reviewed and a revision will be prepared before 9/25;
 - b. As committee members create new section documents, these will be added to the Bylaws Revision August 2018 Box folder;
 - c. The Bylaws Committee will meet on 9/25 (tentative) to discuss all revisions;
 - d. The Bylaws Committee will prepare a recommended revised Bylaws to be distributed to the Staff Council members for the October meeting.
6. Items for follow up:
 - a. Ev will contact Prema to see if she will help Gazel with the Organization section.
 - b. Ev will make sure that a box folder is created and all Bylaws Committee members are invited to collaborate.
 - c. Gazel will contact Danielle Noonan to see if she would be on the committee.
 - d. Gazel will contact Jessica Coker to see if she wants to remain on the committee.